

বিদ্যায়তনিক খতিয়ান পত্র আৰু শৈক্ষিক দিনপঞ্জী
ACADEMIC REPORT CARD & CALENDAR



বৰ্ষ : ২০১৭-১৮
Session : 2017-18

পুঠিমাৰী মহাবিদ্যালয় :: সোণেশ্বৰ :: কামৰূপ :: অসম
পিন নং : ৭৮১৩৮২
PUTHIMARI COLLEGE :: SONESWAR :: KAMRUP :: ASSAM
PIN- 781382

FOREWORD

This booklet is prepared on the basis of suggestions of Internal Quality Assurance Cell (IQAC) of Puthimari College with a view to improving academic atmosphere of the college. It consists of four parts:

- Part I :** Particulars of students - to get first hand information of the students.
- Part II :** Rules & Regulations - To make the students and guardians aware of rules regarding attendance, examinations, dress code & discipline.
- Part III :** Records - This portion provides the particulars about the performance of the students in examination of extra-curricular activities. Attendance record will also be maintained here.
- Part IV :** Academic Calendar - This part will give a clear picture of numbers of teaching days, examination schedule, holiday list etc. to enable the students to plan their studies.

It is expected that guardians and students would go through this booklet and co-operate with the authority in its attempt for quality improvement in teaching-learning and evaluation process. **It is important to maintain this booklet with utmost care so that it can be produced whenever (necessary) asked for.**

This booklet is to be deposited to IQAC after filling in Part I within 7 days from the commencement of classes and receive it back from IQAC after necessary verification.

PRINCIPAL
Puthimari College
Soneswar, Kamrup (Assam)

Academic Calendar 2017-18

13. Do you belong to Minority Community ?

YES	NO
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14. Do you belong to BPL category ?

YES	NO
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15. Admission Receipt No. : Dated :

16. Blood Group :

17. Combination of Subjects (Degree student to include Major Subject as well as General Subjects opted)

18. Result of last Council / University Examination Passed : _____

Div / Class / Grade _____ Total Exam Marks _____
Marks Obtained _____

19. Co – Curricular activities (like Music, Dance, Drawing, Painting, Debating, Quiz, Acting, Sports, Games etc.) with proven ability.

20. Aim in Life : _____

Signature of the
Guardian

Signature of the
Student

Seal of the College
& Endorsement by
IQAC, Puthimari College

PART- III: RECORD SECTION

LEAVE OF ABSENCE

(Students / Guardians should apply & get signature from each department)

Date of Leave	No. of Days	Reasons of Absence with Proof	Sign. Of Guardian with Telephone No	Signature of HODs

ATTENDANCE RECORD

(To be supplied by each Dept.)

Period of Even Semester (fromto20.....)

Subject	No. of Classes Held	No. of Classes Attended	Comment of HOD & Signature	To be verified by IQAC

Signature of Guardian

Date of Deposit to IQAC

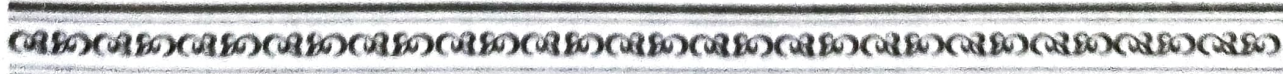
EXAMINATION RECORD

(To be filled in by HODs or any other teacher of the Dept. & delivered to the student. It must be submitted to IQAC within 7 days & IQAC will return it after necessary Verification)

SUBJECTS											TOTAL	Signature Of Guardian	Endorsement Of IQAC
Total Marks In Each Subject													
Unit Test- I / Sessional - I (Marks Obtained)													
Unit Test- II / Sessional - II (Marks Obtained)													
TOTAL													

Signature of HODs / Dept. Teacher with Comment

After Unit Test-I / Sessional - I/ Test/Pre Test		After Unit Test-II / Sessional - II/ Test/Pre Test	
Signature	Comment	Signature	Comment
1.		1.	
2.		2.	
3.		3.	
4.		4.	
5.		5.	
6.		6.	



CO-CURRICULAR ACTIVITY RECORD

(To be filled by the student and get signature providing proofs)

1. Name of the event :.....
 2. Date of Event :..... Place of Event :.....
 3. Subject :.....
 4. Achivement / Participation :.....
 5. Signature of Teacher-in-charge :.....
-

1. Name of the event :.....
 2. Date of Event :..... Place of Event :.....
 3. Subject :.....
 4. Achivement / Participation :.....
 5. Signature of Teacher-in-charge :.....
-

1. Name of the event :.....
 2. Date of Event :..... Place of Event :.....
 3. Subject :.....
 4. Achivement / Participation :.....
 5. Signature of Teacher-in-charge :.....
-



Academic Calendar 2017-18

1. Name of the event :
 2. Date of Event : Place of Event :
 3. Subject :
 4. Achivement / Participation :
 5. Signature of Teacher-in-charge :
-

1. Name of the event :
 2. Date of Event : Place of Event :
 3. Subject :
 4. Achivement / Participation :
 5. Signature of Teacher-in-charge :
-

SEMINAR PARTICIPATION

(To be entered by HOD / Teacher-in-charge)

Date	Deptt.	Subject	Paper Presentation of Deliberation	Signature of Teacher



GENERAL BEHAVIOUR

Comment on Disciplinary Committee (only adverse comment shall be entered)

**Signature of Convenor
Disciplinary Committee**

Signature of Guardian

Comment by any HOD

Signature of HOD

STUDENTS' UNION PROGRAMME

Freshman Social	1 Day
Election of PCSU	1 Day
College Week	6 Days
* College Foundation Day	5th of August

Academic Calendar 2017-18

**JUNE-2017
SEMESTER / ANNUAL SYSTEM**

Date	Days	Contents	Sunday	Holiday	Working Days	NID	Class Days
1-3	Thur-Sat	Classes			03		03
4	Sunday		01				
5-10	Mon-Sat	Environment Day/Classes			06		06
11	Sunday		01				
12-17	Mon-Sat	Classes/Admission Process			06	02	04
18	Sunday		01				
19-20	Mon-Tue	Class/Awareness Programme			02		02
21	Wed.	Workshop on Yoga			01		01
22-24	Thu.-Sat.	Class/Awareness Programme			03		03
25	Sunday		01				
26-27	Mon-Tue	Eid-UI-Fitre		02			
28-30	Wed-Fri	Classes			03		03
Total-			04	02	24	02	22

JULY-2017
SEMESTER / ANNUAL SYSTEM

Date	Days	Contents	Sunday	Holiday	Working Days	NID	Class Days	Vacation
1	Sat	Summer Vacation						01
2	Sunday		01					
3-8	Mon- Sat	Summer Vacation						06
9	Sunday		01					
10-15	Mon- Sat	Summer Vacation						06
16	Sunday		01					
17-22	Mon-Sat	Summer Vacation						06
23	Sunday		01					
24-29	Mon-Sat	Do						06
30	Sunday		01					
31	Mon	Do						
Total-			06					25

Academic Calendar 2017-18

**AUGUST-2017
SEMESTER / ANNUAL SYSTEM**

Date	Days	Contents	Sunday	Holiday	Working Days	NID	Class Days
1-4	Tue- Fri	Classes			04		04
5	Sat	Classes/College Foundation Day			01		01
6	Sunday		01				
7-12	Mon-Sat	Classes			06		06
13	Sunday		01				
14	Mon	Classes/ Programme on Career Guidance			01		01
15	Tues	Independence Day		01			
16-18	Wed-Fri	Classes			03		03
19	Sat	Fresher's Social			01	01	
20	Sunday		01				
21-22	Mon-Tue	Classes			02		02
23	Wed	Tithi of Sankardeva		01			
24-25	Thur-Fri	Classes			02		02
26	Sat	Classes			01		01
27	Sunday		01				
28-31	Mon-Thur	Classes			04		04
Total-			04	02	25	01	24

Academic Calendar 2017-18

**SEPTEMBER-2017
SEMESTER / ANNUAL SYSTEM**

Date	Days	Contents	Sunday	Holiday	Working Days	NID	Class Days
1-2	Fri-Sat	Classes			02		02
3	Sunday		01				
4	Mon	Classes			01		01
5	Tue	Teachers' Day			01	01	
6-9	Tue-Sat	Classes/ Dept. Seminar			04		04
10	Sunday		01				
11-12	Mon-Tue	Classes			02		02
13	Wed	Janmastomi		01			
14-15	Thu-Fri	Classes/ Feedback Analysis			02		02
16	Sat	Student Unions' Election			01	01	
17	Sunday		01				
18-23	Mon-Sat	Classes & Sessional Test			06		06
24	Sunday		01				
25-26	Mon - Tue	Id-Uzzuha		02			
27-30	Wed-Sat	Durga Puja		04			
Total-			04	07	19	02	17



Academic Calendar 2017-18

OCTOBER-2017 SEMESTER / ANNUAL SYSTEM

Date	Days	Contents	Sunday	Holiday	Working Days	NID	Class Days
1	Sunday		01				
2-5	Mon-Thu	Durga Puja & Birth day of Mahatma Gandhi		04			
6-7	Fri-Sat	Classes			02		02
8	Sunday		01				
9-14	Mon-Sat	Classes/Unit Test I for HS I Yr. & Half Yearly for HS II Yr.			06		06
15	Sunday		01				
16-17	Mon-Tue	Classes/ NSS Programme			02		02
18-20	Wed-Fri	Kati Bihu, Kali Puja & Diwali		03			
21	Sat	Classes			01		01
22	Sunday		01				
23-28	Mon-Sat	Classes/ Awareness Programme/ Guardians' meet			06		06
29	Sunday		01				
30-31	Mon-Tue	Classes/ Programme on Woman Empowerment/ Feedback Analysis			02		02
Total-			05	07	19		19

NOVEMBER-2017
SEMESTER / ANNUAL SYSTEM

Date	Days	Contents	Sunday	Holiday	Workin g Days	NID	Class Days
1-3	Wed-Fri	Classes/ Odd Sem. Exam			03	03	03
4	Sat	Guru Nanak's Birth Day		01			
5	Sunday		01				
6-11	Mon-Sat	Classes/ Odd Sem. Exam			06	06	06
12	Sunday		01				
13-18	Mon-sat	Odd Sem. Exam			06	06	
19	Sunday		01				
20-23	Mon-Thu	Odd Sem. Exam			04	04	
24	Fri	Lachit Divas		01			
25	Sat	Odd Sem. Exam			01	01	
26	Sunday		01				
27-30	Mon-Thu	Odd Sem. Exam			04	04	
Total-			04	02	24	24	09

**DECEMBER-2017
SEMESTER / ANNUAL SYSTEM**

Date	Days	Contents	Sunday	Holiday	Working Days	NID	Class Days
1	Fri	Classes			01		01
2	Sat	Asom Divas(Sukafa Divas)		01			
3	Sun		01				
4-9	Mon-Sat	Classes			06		06
10	Sun day		01				
11-16	Mon-Sat	Classes / Unit Test II for HS 1st Yr. & Test for H.S. 2nd Yr			06		06
17	Sun		01				
18-23	Mon-Sat	Classes / Unit Test II for HS 1st Yr. & Test for H.S. 2nd Yr			06		06
24	Sun day		01				
25	Mon	Christmas Day		01			
26-30	Tue-Sat	Classes			05		05
31	Sun day		01				
Total-			05	02	24	00	24

Academic Calendar 2017-18

**JANUARY-2018
SEMESTER / ANNUAL SYSTEM**

Date	Days	Contents	Sunday	Holiday	Working Days	NID	Class Days	vacation
1-6	Mon-Sat	Semester Break/Winter Vacation						06
7	Sunday		01					
8-13	Mon-Sat	Semester Break /Winter Vacation						06
14	Sunday		01					
15	Mon	Magh Bihu		01				
16-20	Tue-Sat	Classes			05		05	
21-	Sunday		01					
22	Mon	Saraswati Puja		01				
23-25	Tue-Thur	Classes			03		03	
26	Fri	Republic Day		01				
27	Sat	Classes			01		01	
28	Sunday		01					
29-31	Mon-Wed	College week			03	03		
Total-			04	03	12	03	09	12

Academic Calendar 2017-18

**FEBRUARY-2018
SEMESTER / ANNUAL SYSTEM**

Date	Days	Contents	Sunday	Holiday	Working Days	NID	Class Days
1-3	Thu-Sat	College Week			03	03	
4	Sunday		01				
5-10	Mon-Sat	Classes			06		06
11	Sunday		01				
12-13	Mon-Tue	Classes/H.S. II Yr Final Exam			02		02
14	Wed	Shivaratri		01			
15-17	Thu-Sat	Classes			03		03
18	Sunday		01				
19-24	Mon-Sat	Classes/ H.S. II Yr Final Exam			06		06
25	Sunday		01				
26-28	Mon-Wed	Classes/ H.S. II Yr Final Exam			03		03
Total-			04	01	23	03	20

Academic Calendar 2017-18

**MARCH-2018
SEMESTER / ANNUAL SYSTEM**

Date	Days	Contents	Sunday	Holiday	Working Days	NID	Class Days
1	Thur	Dol-Yatra		01			
2-3	Fri-Sat	Classes/ H.S. I Yr Final Exam			02		02
4	Sunday		01				
5-10	Mon-Sat	Classes/ H.S. I Yr Final Exam			06		06
11	Sunday		01				
12-17	Mon-Sat	Classes/ H.S. I Yr Final Exam			06		06
18	Sunday		01				
19-24	Mon-Sat	Classes/ H.S. I Yr Final Exam/Sessional Exam.			06		06
25	Sunday		01				
26-29	Mon-Thu	Classes/ Feedback Analysis/ H.S. I Yr Final Exam/Sessional Exam			04		04
30	Fri	Good Friday		01			
31	Sat	Classes			01		01
Total-			04	02	25		25

Academic Calendar 2017-18

**APRIL-2018
SEMESTER / ANNUAL SYSTEM**

Date	Days	Contents	Sunday	Holiday	Working Days	NID	Class Days
1	Sunday		01				
2-7	Mon-Sat	Classes / Dept. Seminar			06		06
8	Sunday		01				
9-13	Mon-Fri	Classes			05		05
14	Sat	Bahag Bihu		01			
15	Sunday		01				
16-21	Mon-Sat	Classes			06		06
22	Sunday		01				
23-28	Mon-Sat	Classes			06		06
29	Sunday		01				
30	Mon	Classes			01		01
Total-			05	01	24	00	24

