

PROSPECTUS

2024-2025



PUTHIMARI COLLEGE ESTD: 1981



RE –ACCREDITED "B" GRADE BY NAAC Soneswar: Kamrup: Assam: 781382

Website: www.puthimaricollege.ac.in

PROSPECTUS 2024-2025

PUTHIMARI COLLEGE

Estd.: 1981 PROSPECTUS SESSION: 2024-25

Affiliated to Gauhati University

PHONE: 03621-288003

E-mail: principal.puthimaricollege@yahoo.com

Website: www.puthimaricollege.ac.in

RE -ACCREDITED "B" GRADE BY NAAC

Soneswar: Kamrup: Assam: 781382

GOVERNING BODY OF THE COLLEGE

President : Sibaprasad Deka

G.U. Representative : Dr. Mrigendra Mohan Goswami

Guardian member: 1. Karuna Goswami

2. Dipali Goswami

3. Abdur Rejak

Invitee Member : MLA, Kamalpur LAC

Teacher Representative: 1. Dr. Sirajuddin Ahmed

2. Sujata Hati Baruah

Librarian : Jagadish Kr. Bharali

Office Representative : Swahid Boro



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Message from the Principal



Greetings from Puthimari College

I extend a warm welcome to all students seeking admission into the college. We, at Puthimari College have always aimed at providing quality and affordable education to the people of this area and will endeavor to do so in the future as well. Further, I, along with my sincere and dedicated team of faculty members and staff have sought to create an atmosphere that not only supports academic learning, but also provides life lessons to our dear students. Our mission therefore, is to inculcate sound physical, moral and intellectual abilities into the students. In imparting academic and other lessons, the primary aim of the college and myself, is to ready the students to take up the tasks of becoming good citizens and human beings of this country and the world.

Dr. Nityananda Kalita Principal, Puthimari College

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PUTHIMARI COLLEGE: A BRIEF PROFILE

Puthimari College, a premier institution of higher education in Puthimari area was established on August 5, 1981. The establishment of the college is the outcome of the effort of the vanguard people of the area because the people felt that the people of the greater Puthimari area had been deprived of access to higher education owing to the absence of higher educational institution in the locality. Thanks to the initiative taken by the enthusiastic people of the area, for setting up of the college by the bank of the river Puthimari that comes forward to fulfill the long-felt thirst for higher education for the young generation. Presently, the academic activities of the institution widen beyond the territory of the district. It is now acknowledged as one of the pioneers of higher education in Assam. Meanwhile, the College has attained "B" grade in NAAC Re- accreditation in 2023.

The college stands at Soneswar by the Puthimari River in the district of Kamrup(R). It is 40 kms to the north of Guwahati, the capital of Assam. 31 No. National Highway connects the college by a PWD road at Baihata. It is situated in a sylvan area with the Puthimari River in the west and Alta village in the cast.

The college has enough provisions for class rooms, departments, well equipped library and student union hall etc. The college has also sufficient provisions for games and sports for the students and several committees to cater to the needs for all round development of the students as well as the community. It has set up a digital classroom and e-learning room to facilitate the students with the taste of knowledge worldwide. The college has limited hostel facilities for girl students. The college is likely to open new streams like science, commerce as well as vocational courses.

EMBLEM OF THE COLLEGE:

The college emblem bearing an image of the lighted lamp is suggestive of the ray of knowledge while the beams from the sun symbolize the elimination of darkness of ignorance by the light of knowledge. The name of the college and the date of its establishment are also stamped on it.

MESSAGE

"বিদ্যা পৰম দৈৰতম" meaning 'Knowledge is divine' is the message of the college.

VISION

To impart education in humanities to young generation of the country and to en-route them to the world of working knowledge.

MISSION:

- ☐ To impart quality education to the students in the field of humanities.
- ☐ To empower the students through education and to prepare them to meet the challenges of the competitive world by instilling confidence in them.
- ☐ To prepare the students to be socially and ethically responsible citizens.
- ☐ To dignify the future of the students by acquiring knowledge for practical world.

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Present Faculty Members and office staff

Department wise Present Faculty Members & Non Teaching Staff of the College

Department of Assamese

- 1. Dr. Pronati Talukdar, Associate Prof, H.O.D
- 2. Dr. Rumi Barman, Assistant Professor
- 3. Dr. Sayanika Changmai, Assistant Professor
- 4. Pratidin Kalita, Assistant Professor(Contractual)

Department of English

- 1. Phuleswar Deka, Associate Professor
- 2. Rajib Das, Associate Professor, H.O.D
- 3. Erishna Dibragede, Assistant Professor

Department of Economics

- 1. Rabin Ch. Sarma, Assistant Professor, H.O.D
- 2. Dr. Mahfuja Begum, Assistant Professor

Department of Education

- Gitanjali Kalita Choudhury, Associate Professor, H.O.D
- 3. Pratap Kr. Barman, Associate Professor

Department of History

- 1. Dr. Binita Das, Associate Professor, H.O.D
- 2. Dr. Randhir Gogoi, Assistant Professor
- 3. Ms. Ankita Kalita, Assistant Professor (Contractual)

K.K.H.S.O.U Coordinator:

1. Ms. Sonali Deka.

Department of Philosophy

- 1. Thirmal Ch. Deka, Associate Prof, H.O.D
- 2. Kartik Sarma, Associate Professor
- 3. Murchana Deka, Assistant Professor

Department of Political Science

- 1. Sujata Hati Baruah, Assistant Professor, H.O.D
- 2. Dr. Pallabi Nath, Assistant Professor
- 3. Dr. Bhaswati Medhi, Assistant Professor

Department of Performing Arts (Satriya Dance)

1. Gitika Talukdar, Assistant Professor (Contractual)

Department of Geography

- 1. Dr. Sirajuddin Ahmed, Associate Professor, H.O.D
- 2. Champak Kumar Das, Assistant Professor
- 3. Logika Kalita, Assistant Professor (Contractual)

Library

- 1. Jagadish Kr.Bharali, Librarian
- 2. Jagadish Kalita, Library bearer

Non-Teaching Staff

- 1. Swahid Boro, Jr. Astt
- 2. Biki Choudhury, Jr. Astt
- 3. Hirakiyoti Sarma, Computer Operator (Contractual)
- 4. Kamal Choudhury, Grade 4
- 5. Uddhab Kr. Bania, Grade 4
- 6. NayanmoniDas, Grade 4 (Contractual)
- 7. Maniram Kalita, Grade 4 (Contractual)
- 8. Hemanta Kalita, Grade 4(Contractual)
- 9. Liladhar Kalita, Grade 4(Contractual



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SECTION III

Programme of study, Session 2023-24

i. Two -year Higher Secondary Course in Arts

ii. Four Year Under Graduate Programme in Arts (FYUGP)

SUBJECT OFFERED IN HIGHER SECONDARY COURSE

Compulsory Subject: English, MIL (Assamese), Environmental Studies.

Elective Subjects : Economics, Education, History, Political Science, Geography,

Logic & Philosophy, Advance Assamese, Satriya Dance,

Swadesh Adhyayan.

SUBJECT OFFERED FOR FYUGP

A student may offer his/her Honours in any one of the following subject

English, Assamese, Economics, Education, Political Science, History, Philosophy, Geography.

Intake Capacity of the course

A. For H.S 1st year class : 250 B. For B.A 1st semester class : 350*

C. Seats available in different Major and Minor subject for B.A. 1st semester class:

Subjects	Major	Minor		
Assamese	50	225		
Economics	30	150 175 200 150		
Education	30			
English	30			
Geography	30			
History	30			
Philosophy	40	200		
Political Science	40	200		
Performing Arts (Satriya Dance)	-	50		

D. Seats available for Regular Students: 70 (Those with Minor Subjects Only)

E. Proposed Skill Courses for the academic session 2024-25**

1. Self Employed Tailor

2. Multi Skill Technician (Electrical)

3. Aquaculture Worker.

4. Hand Embroiderer.

5. Hospitality management

6. Beauty and Wellness.

7. Certificate course in online trading and

stock marketing.

8. Fine Arts

9. Yoga Therapy

10. Mushroom Grower

^{*} Proposal for seat enhancement of each department has been sent to Gauhati University for approval

^{**} Proposal has been sent to Gauhati University for approval.

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FYUGP - At a Glance

As per UGC's curriculum Framework (November2022) based on National education Policy (NEP) 2020, Guwahati university has designed FYUGP (Four Year Under Graduate Programme) and that has been already implemented from the session 2023-2024.

Salient Features

Duration: Under the NEP FYUGP, it is a four year degree programme spread across & stream.

Programme and Exits

A student can attain certificate, degree or diploma in completing the course and requirements in any year:

- a) After 1 year A certificate subject to the completion of one extra skill course.
- b) After 2 years A diploma subject to the one extra skill course.
- c) After 3 year -1) Bachelor Degree with major,
 - 2) Bachelor Degree without major or 3 minors.
- d) After 4 Years Bachelor Degree (Honors) or Bachelor Degree with Research.

Curricular Components

a) Core Courses:

- i. Major Course (60credit = 15 Papers)
- ii. Minor course (12credits = 3 papers)

A student can choose one major and two minors or 3 minors from the options offered by the college. A student need not choose major in declaring one of the core subjects as major in 3rd semester.

b) Common courses (36 credits) (to be studied by all the students)

- i. Value added courses(VAC): 6 credits = 2 papers
- ii. Ability Enhancement Course (AEC) 8 credits = 2 papers
- iii. Multi disciplinary course (MDC) 9 credits = 3 papers
- iv. Skill Enhancement course (SEC) 9 credits = 3 papers
- v. Internship: 4 credits

BA with Major: Common Course

Semester	Credit s	Major 1 Cr -4	Minor 1 Cr - 4	Minor 2 Cr -4 Sub 3		Multidisciplinar y	VAC	AEC	SEC
I	22	Sub 1	Sub 2			3	2	2	3
II	22	Sub 1	Sub 2	Sub 3		3	2	2	3
III	18	Sub 1	Sub 2	Sub 3		-	-	_	-
IV	18	Sub 1	Sub 1	Sub 1	Sub 1	-:	-	-	-
V	18	Sub 1	Sub 1	Sub 1	Sub 1	3)	•	-	-
VI	18	Sub 1	Sub 1	Sub 1	Sub 1	(4)	-	e==	-



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BA Without Major

Semester	Credit	Minor 1	l Cr -4	<u>Minor</u> 2 Cr -4	$\frac{\text{Minor}}{3 \text{ Cr}} - \frac{3}{4}$	Multidisciplinary	VAC	AEC	SEC
I	22	Sub 1		Sub 2	Sub 3	3	2	2	3
П	22	Sub 1		Sub 2	Sub 3	3	2	2	3
Ш		Sub 1		Sub 2	Sub 3	15.	(a-a)	-:	
IV		Sub 1	Sub 1	Sub 2	(=	jo ⊕		-	
V		Sub 1	Sub 1	Sub 2	-	2=	-		
VI		Sub 1	Sub 1	Sub 2	-	Œ		-	

Selection of subject for BA First Semester

- 1) Subject -1 -
- 2) Subject-2 -

student can choose any three subject from given below.

3) Subject-3 –



ADMISSION PROCEDURE (ONLINE)

HS FIRST YEAR

Students can take admission to H.S. 1st Year in Arts stream of Puthimari College by registering themselves in the DARPAN portal of AHSEC (https://darpan.ahseconline.in/). The date of admission will be notified in the Darpan Portal. Students have to be physically present in the college for verification of documents and fee payment, upon which admission will be confirmed.

FOUR YEAR UNDERGRADUATE PROGRAM

- ◆ A candidate shall apply for admission through the Assam State Higher Education Admission Portal-SAMARTH PORTAL ONLY (https://assamadmission.samarth.ac.in). The link will be available on the college website as well to register and proceed with the further application process.
- ◆ Students will be selected for admission strictly on merit.
- ◆ The College follows the government rules of reservation for admission of the students belonging to SC/ST/OBC/MOBC.
- ♠ A few seats are also reserved for physically handicapped students and for the students having outstanding achievements in sports, cultural field and NCC.
- ◆ Free studentship will be offered as per the Assam Government prescribed guideline

Renewal of Admission

- a) Students are required renew their admission in H.S. 2nd Year, B.A. 3rd Semester and B.A. 5th Semester within June every year. (The stipulated date will be announced by the Principal)
- b) Students are required to renew their identity card in H.S. 2nd Year, B.A. 3rd Semester and B.A. 5 th Semester within June every year.

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Document in origin to be produced at the time of counseling and admission

- (a) Mark sheet of the last qualifying examination.
- (b) Transfer certificate from the Head of the institution last attended.
- (c) Caste certificate in case of OBC, MOBC, SC, and ST applicants.
- (d) Students passing the qualifying examination earlier than the current year will have to submit a gap certificate from the head of the institution last attended.
 - (e) One copy of passport size (not attested) photograph for identity card.

FEES STUCTURE: Fees will be as prescribed by the Directorate of Higher Education

Date of commencement of H.S. and B.A. classes will be announced on the date of admission. Students' Academic Card and Calendar and Daily Class Routine will also be distributed among the students on the same day.



GENERAL RULES AND REGULATION FOR MAINTAINANCE OF DISCIPLENE OF STUDENT

A. A minimum attendance of 75% is compulsory for a student to appear in Council and University Examinations as per instruction.

Students must have at least 75% attendance (attending direct instruction hours) to maintain the credit. In case a student fails to have at least 75% attendance, he/she will not be allowed to sit for the end semester examination and have to repeat the concerned semester after the successful completion of the subsequent semester.

- B. Use of any intoxicating item such as 'Gutkha', and spitting, writing and sticking anything on the College walls are strictly prohibited. Anybody found guilty of violating the prohibition will be
- C. Students are advised to collect their college identity card at the time of admission. Keeping identity card in the college campus is compulsory for them. The card must be renewed every year.
 - D. Students will not be allowed to use Mobile Phone within the college campus.
- E. All the students of the Cotllege are advised to come to College in prescribed College uniform. Violence of the same will subject them to strict disciplinary action.

Colour of clothes

Boys - Pink Checked Shirt Grey Colour Pant Black Sweater

Girls - Pink Checked Kurta White Salware/Churidar/Chunni Black Sweater

- F. Students must park their vehicles in the area allotted for the purpose.
- G. Ragging in any form inside and outside the campus is strictly prohibited.
- H. Students' performance is monitored throughout the semester by continuous assessment in theory and practical courses.



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SECTION VII

CURRICULAR AND CO-CURRICULAR ACTIVITES AND STUDENTS WELFARE SCHEMES

Feedback Mechanism

There is a robust mechanism to collect feedback from students by each department. An evaluation form is prepared and circulated. After evaluation, a result analysis is conducted centrally by the IQAC and the report is submitted to the principal.

Academic Management

The Internal Quality Assurance Cell (IQAC) is responsible for academic management of the college. The IQAC not only prepares annual qualitative reports, which is a compilation of departmental profiles, academic and co-curricular activities, and student progress, to be sent to NAAC, but the cell also sets standards for research and teaching. At the same time, it guides departments by organizing capacity building seminars for faculties.

Besides the IQAC, the college administration has an efficient academic management team lead by a coordinator, and which maintains a check on quality of academic activities of the college.

Students Empowerment

The college accords highest regards for students' empowerment. Students are allowed to form a union in a democratic way and as per the guidelines of Supreme Court, to take part in decision making processes. A minimum attendance of 75% is compulsory for a student to contest in the Students' Union elections.

Publication

Puthimari College boasts of having its own ISSN numbered, peer reviewed research journal named "Concept". It is published yearly, and it attempts to maintain a strong quality check of its features. The student community of the also college publishes an annual magazine called "Puthimarian" by which they express their budding creativity. Moreover, some of the departments also publish their own departmental magazines where student contributions are a must.

Future Plan

The College has planned to open science and commerce departments to increase its outreach. At the same time, various vocational and diploma courses have already been introduced in the college. The administration also plans to develop its existing ICT and sports infrastructure to make it a central hub for both in Sonesar and its surrounding areas

Activities for Physical and mental fitness

The College provides facilities which are commonly necessary for physical and mental fitness of the student. Games and sports activities are regularly performed under the guideship of a teacher- in-charge. The college also holds its own sports week. The college playground often hosts football, volley ball and badminton matches along with athletic competitions. Apart from this, Yoga day is also observed to promote health care of the students.

Book Bank facility

PROSPECTUS 2024-2025 The college has a **book bank facility**. The book sand lends books to meritorious students from poor financial background. Students willing to avail themselves of this facility should apply to the librarian in prescribed formats available at the library.

Scholarship

The College distributes different national and state scholarships time to time, as per rules laid down by the government.

Awards

For the academic encouragement of the students, two cash awards are offered annually by the College authorities to the best graduate and the best H.S. scholar of the college. Moreover various departments

Students' Aid Fund

The college provides financial assistance to the students hailing from poor economic backgrounds. Eligible students shall have to apply to the Principal stating his/her economic background along with a certificate from the Gaon Burah or Mauzadar of the locality and a photocopy of the ration card of family.

Internet & Printing Facility

Internet and printing facility is available in the College free of cost for all members of the College family as urgency demands.

Boys' and Girls' Common Room

There are separate Common rooms for boys and girls. The students may engage in recreational activities with the available equipments.

SECTION VIII

EXTENSION SERVICES & SOCIETIES

Following the guidelines of the UGC and in pursuit of the mission of maintaining the college as an excellent institute of higher education, it has formed various cells and societies which are responsible for maintaining academic and student discipline, while providing extension services for student and teacher welfare. They are as follows:

IQAC

The Internal Quality Assurance Cell (IQAC), Puthimari College, was established on January 03, 2005 in order to ensure quality education in the institution. It is, as in any other institution of higher education in India now, expected to sustain and even enhance the academic and research standards of the college. Keeping the above in mind, the cell has endeavored to develop a system that aims at a catalytic, yet consistent academic growth in the college. Thus, the cell is expected to make the institution fit to survive with glory in the world of education, which is already ringed with cut- throat competition.

Women's Cell

The Women's Cell of the college addresses the issues and problems related to woman and girls in the college. The cell constantly organizes awareness campaigns, related to female hygiene, domestic violence and legal rights of women in the college and nearby areas. It also organizes seminars on gender sentivization and educational empowerment of women. The cell regularly observes International Woman's Day every year on 8th March.

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NCC and NSS Wings

Puthimari College has an active NCC wing under 30 Assam Battalion with a capacity of sixty four cadets. The wing has been active since October, 2017. The cadets have been actively taking part in regular classes and all other social service based activities and camps. The cadets of the college have so far completed eight camps organized in Changsari (2018), Umroi (Meghalaya, 2018), Amingaon (2019, 2019) and Narangi (2022, 2022, 2023, 2023).

The college also has an active NSS wing which performs regular activities through its volunteers within and outside the campus. For the greater interest of the community, the unit adopts a village every year for their overall welfare, and special camp is organized by the wing for one week.

Extension Education Centre

There is an Extension Education Centre in the college. The objective of the centre is to provide teaching and other extension activities at nearby schools of the locality. The center first opened in 2016 when it adopted the Azara village, a nearby village to provide teaching activities. From then, this center has regularly engaged in such activities in numerous villages and schools. This center deploys both students and faculties to conduct the activities. A part of the funds for this center comes from the main college fund, while donations are always welcome.

Information and Career Guidance Cell

There are is an Information and Career Guidance cell of the College that the students can avail. This cell engages different professionals and speakers to bring career guidance to the students at the college. Furthermore, other information regarding higher education, application fill-up, job opportunities are also collected and distributed to students on a regular basis.

Student's Union

The college has a democratically elected Students' Union which handles the various affairs of students, relating to co-curricular and even extension activities. Elections are held as per academic calendar every year, Authority makes arrangements for free and fair election in the college campus.

Grievance and Redressal Cell

The college authority has established a Grievances & Redressal Cell in order to receive complaints from the students, guardians and other stake holders in the college. The complaints received are meted out by the competent cell as per the existing norms.

Alumni

The institution has an alumni association since 2002. Alumni association of the college has rendered a prominent role in keeping the college informed of alumni achievements, while also contributing in growth of the college through various financial and non-financial aids.

OTHERS COMMITTEES & ASSOCIATIONS

- a) Anti Ragging & Disciplinary Committee
- c) Canteen committee
- e) Placement Cell
- g) Eco Club

- b) Research Committee
- d) Campus Cleanliness Committee
- f) Gender Sensitization Committee

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The college has a well-equipped and computerized central library. There are sufficient number of text and reference books. There are also a few current journals which are basically subject oriented, health and sports related. The library is provided with a reading room with ample seating capacity that tries to ensure a conductive environment for studying and research. Students can also avail easy excess to daily news by using newspaper stand of the library.

Name of the Library: Puthimari College Library

Year of Establishment: 1981 Phone No: 94354-08450 Email: bharalijk@gmail.com **Library Timings:**

Opening hour: 9AM, Closing hour: 4-30PM
Time for issuing books: 11 AM to 3 PM

Total Collection (books): 17144

Total Journals: 13 **Total Newspapers:** 07

Special Collection:

- ♦ All e-resources under NLIST programme and National Digital Library (NDLI) of India.
- ◆ Electronic version of Encyclopedia Britanica (Microsoft Encarta) Encyclopedia Britanica all Volume.

Membership:

- ◆ All regular students of B.A. and H.S. classes of the college.
- ♦ All faculty members and staff of the college.

Students are enrolled as a member of the library just after their admission. Students can study books in the library by producing their identity cards.

◆ Silence must be maintained in the reading room.

Library Facilities

- ◆Provision for study in the Reading Room.
- Provision for reading daily and weekly newspapers and journals.
- Provision for issuing additional books to the poor but meritorious students through Book Provision for accessing e-books in the computer through N-LIST Programme.
- ◆Reward for the best reader is sponsored by the librarian every year.

Library Automation

All the books of the college library are computerized in SOUL 2.0 Version and book issuing service is fully automated using barcode technology.

Proposed Plan

- Digitization of books and journals.
- Construction of well-equipped library building.



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Students who scored above 6.5 CGPA in the last B.A. Examination

Department of Assamese

Anisha Begum, Bhitali Deka, Doli Kalita, Dwipsikha Deka, Hiyamani Das, Jubaraj Mali, Karabi Hira, Karishma Deka, Lagan Bania, Manalisha Saloi, Manashi Bayan, Momi Begum, Nikita Devi, Priyanka Deka, Tulumoni Hira, Bandita Deka, Ankita Das, Dikhita Kalita, Violina Goswami, Parishmita Nath, Nayan Karjee.

Department of Economics

Mamata Yeashmin, Silpa Das, Tirtha Deka

Department of English

Garima Kalita, Rinky Kalita.

Department of History

Abinash Thakuria, Bikash Kalita, Nabanita Kalita

Department of Political Science:

Banasri Deka, Gitumani Begum, Kalyani Kalita, Nargis Begum, Nitya Kalita, Pompi Kalita, Puja

Kalita, Salma Sultana, Sanghita Mahanta, Sanjib Kalita, Smit Sarma, Sumi Begum.

Department of Philosophy

Akhtara Begum, Dikimoni Kalita, Jesmin Sultana, Jinti Kalita, Kajal Sarma, Karabi Nath, Leena Sultana, Manashi Kalita, Mousumi Das, Pompi Begum, Priyanka Kalita, Safikul Haque, Seenmoyee Devi.

SECTION - XI

OFFICE OF THE PRINCIPAL

Principal : Dr. Nityananda Kalita

Mobile No. : 98640-86145 Phone No. : 03621-288003

Email : nityanandakalita@yahoo.com

College Email : principal.puthimaricollege@yahoo.com

The office of the Principal runs the administration of the college, conducts external examinations and looks after the various academic and non- academic affairs. For the smooth functioning of the academic and non-academic affairs, the administrative office is divided into four major branches - Examination, Admission, Certificate and Accountancy.

Department of Education

Janmani Begum, Monalisa Basfor, Nikumoni Sharma, Nisha Kakati, Pompy Das, Rinki Moni Begum, Sagarika Kakati, Shilpisikha Devi, Smita Deka, Sneha Pathak, Sumpi Devi, Tina Barman.

Department of Geography

Dimpi Deka, Mithu Kalita, Nazia Sultana, Jitul Sankar Deka.















